

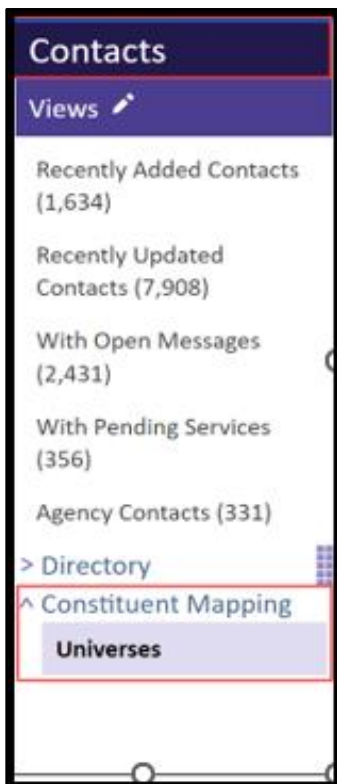
Using L2 in IQ5

Market: House, Senate

Description: This guide will show you how to manage your L2 data within IQ. L2 data must be configured within L2 first and integrated into your IQ system. Please reach out to your IQ Consultant for assistance with the initial data integration.

Import or Update Universe to IQ

1. Navigate to **Contacts** → **Views** → **Constituent Mapping** → **Universes**.



2. Select the appropriate universe from the list in the middle column.

Search		
More		
Universes (Total 45)		By Created Date (Desc)
<input checked="" type="checkbox"/> Name	Dates	
Select: 100,001 to 125k		
<input type="checkbox"/> 499 - 2022 - 85k to 100k Original Count: 58099 Select: 85,001 to 100k	Created: 9/22/2022	
<input checked="" type="checkbox"/> 499 - 2022 - Income 60k to 85k Original Count: 89952 Select: 60,001 to 85k	Created: 9/22/2022 Retrieved: 3/1/2023	
<input type="checkbox"/> 499 - 2022 - Income 35k to 60k Original Count: 63951 Select: 35,001 to 60k	Created: 9/22/2022	
<input type="checkbox"/> 499 - 2022 - Income 6k to 35k Original Count: 34702 Select: Income is 6k to 35k	Created: 9/22/2022	

3. From the reading pane on the right-hand side, click **Retrieve Universe Information**.

hello,

Row 1 - ID 6290

New constituents in 118th

Original Count

37730

Created

1/05/2023 12:43 PM

Owner

Information about this Universe

Information has not been retrieved.

Retrieve universe information

View Contacts

1. Select the appropriate universe from the list in the middle column.

Search		
More		
Universes (Total 45)		
Name		Dates
Select: 100,001 to 125k		
499 - 2022 - 85k to 100k		Created: 9/22/2022
Original Count: 58099		
Select: 85,001 to 100k		
499 - 2022 - Income 60k to 85k		Created: 9/22/2022
Original Count: 89952		Retrieved: 3/1/2023
Select: 60,001 to 85k		
499 - 2022 - Income 35k to 60k		Created: 9/22/2022
Original Count: 63951		
Select: 35,001 to 60k		
499 - 2022 - Income 6k to 35k		Created: 9/22/2022
Original Count: 34702		
Select: Income is 6k to 35k		

2. From the reading pane on the right-hand side, click **Update All Contacts**.

Hello,

Row 32 - ID 6234

499 - 2022 - Income 60k to 85k

Original Count	89952
Created	9/22/2022 11:27 AM
Owner	
Description	Select: 60,001 to 85k

Information about this Universe
 Last retrieved on 3/01/2023 10:36 AM
[Refresh universe information](#)
 Voter mapping Universe contains 77779 voters
[View Contact List](#)

Update all Contacts

- New Addresses will be added to existing IQ Contact records and will be set to Primary based on the Mailing/Residential System Config Setting.
- New Email addresses and Phone numbers will be added to existing IQ Contact records and will be marked Primary based on System Config Settings.
- Existing IQ Addresses and Communication (i.e. email and phone) which match Voter data will be promoted to Primary if selected in System Config.

[Queue Job to Update all Contacts](#)