Workshop: Processing a Case

▶ **Audience:**
All IQ Users

▶ **Method of Training:**
WebEx/remote

▶ **Market:** House,
Senate

SUMMARY

This training focuses on activities and features associated with processing cases in IQ.

BY THE END OF THIS COURSE, YOU WILL BE ABLE TO

▶ Create a case
▶ Add casework details
▶ Perform activity on the case, such as adding notes, attachments, contacts, alerts, etc.
▶ Close the case